

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Wednesday 22nd April 2026 at 8pm

At All Saints Church, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting of 17th March 2026** (Attachment 1)
- 4. Monthly Reports - County, Borough and Police Reports**
 - (a) County Councillor Dodger Sian
 - (b) Borough Councillors Paul Boxall and Bill Banks
 - (c) Kent Police - fires at Oast Park
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
 - i. **Ryarsh School**
To receive any update.
 - ii. **Village Hall**
To receive any updates on availability of hall.
 - iii. **Horse Rider Safety**
To note update from Cllr Sian
 - iv. **Community Award**
To receive update on Community Award presentation.
 - v. **Letter to Steve Reed MP re National Planning Policy Framework**
To note letter acknowledged by MP office.
 - vi. **Land West of Roughetts Road Quarry Application**
To receive any update on response

(b) Matters for Information circulated to councillors

16/03 Follow up chairs letter
23/03 Morrisons takeover from Tesco distribution centre
23/03 Road safety and active travel group seminar
31/03 South East Water response to further development
31/03 Snodland Asphalt Plant – emergency cover
01/04 South East Water – Birling Road works
02/04 KALC News April 2026

02/04 Kent Service changes bulletin
02/04 Safety Advisory Group
02/04 Temporary Road Closures – resurfacing
02/04 Chief Executive bulletin
02/04 E Watch 2377
09/04 NALC events
09/04 E Watch 2379
09/04 Road safety and active travel group newsletter
13/04 KALC T&M area meeting invitation 23.04.26
13/04 Safer neighbourhoods team 2026
13/04 Updated Highway Information Pack
13/04 E Watch 2381
13/04 Chief Executive bulletin
13/04 Kent ACRE supporting rural communities
13/04 Carbon Literacy training
13/04 E Watch 2375

7. Meetings

(a) Meetings attended on behalf of the parish council

There were none.

(b) Future meetings

- i. KALC T&M Committee – 23/04/2026

8. Parish Business for Decisions

(a) Oast Park Golf Course

- i. To receive any updates
- ii. To note update on response from TMBC regarding TPO application

(b) Highways Improvement Plan

- i. To note update on annual review.

(c) Local Plan

- i. To receive any updates.

(d) Community Transport Grant / Bus Services

- i. To receive update on KALC T&M parish council initiatives.

(e) Jubilee and Coronation

- i. To receive update.

(f) Village Maintenance, Waste and Litter

- i. To receive any updates.
- ii. To note delivery of noticeboard and installation arranged.

(g) Focus Session on Long Term Vision

- i. To propose key priorities from the draft proposals.

(h) Parish Infrastructure Statement

- i. To review statement for resubmission

(i) Community Resilience Plan

- i. To review plan

(j) Climate Action Plan

- i. To review plan

9. Parish Business for Noting

(a) Website/social media update

- i. To note the following added to the website:-
Road closures.

(b) Parochial Church Council

- i. To receive regular update.

(c) Resident Matters

- i. To note any recent local issues raised.

10. Correspondence

There is none.

11. Finance & Accounts

(a) To approve Bank Reconciliation 31 March 2026

Net Bank Balances as at 31/03/2026 £13,757.56

(b) To note budget position year to date March 2026

(c) To approve PAYE record April 2026

(d) BACS to be approved and signed:

Payee	Budget	Gross	Net	VAT	Detail
Various	Staff Costs	£ 791.56			Staff Costs April
Laser	Streetlighting	£ 21.35	£ 20.21	£ 1.14	Streetlight energy
KALC	Annual Subs	£ 292.22	£ 243.52	£ 8.70	Annual Subscription
Biring Church	Donation	£ 250.00			Meetings use
Greenbarnes	Reserves	£1,360.04	£1,133.36	£226.68	Noticeboard
Prestigious Stone Masonry Ltd	Reserves	£770.40	£642.00	£128.40	Final payment for concrete pad and stone delivery
Breakthrough Communications	Training	£297.00	£247.50	£49.50	GDPR training
Public Clocks	Clock	£265.64	£221.37	£44.27	Annual clock service

(e) To note internal audit taking place 24.04.2026

(f) To note mandatory GDPR training to be held on 05.05.26 18:30hrs

(g) To validate insurance due for renewal on 1st June.

12. Roads

(a) To report any road issues

(b) Road Closures

- i. To note temporary road closures affecting Birling.
Snodland Road, Birling.

13. Planning

(a) Applications to be considered

There are none.

(b) Decisions by Tonbridge and Malling Borough Council

There are none.

14. Matters for future meetings

Date of next meeting: Tuesday 26th May 2026 – Annual Parish Meeting and Annual Statutory Meeting

Provisional dates for 2026/27:

Tuesday 9th June; Tuesday 14th July; Tuesday 8th September; Tuesday 13th October; Tuesday 10th November; Tuesday 8th December; Tuesday 5th January 2027; Tuesday 16th February; Tuesday 9th March; Tuesday 13th April; Tuesday 11th May.

Julie Miler

**Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk
15th April 2025**