

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Tuesday 4th November 2025 at 8pm

At All Saints Church, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend

Public Participation – Item 5 only

A resolution shall be considered to move item 8 (h) as the first item of business to allow a full discussion to take place.

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting of 14th October 2025**
(Attachment 1)
- 4. Monthly Reports - County, Borough and Police Reports**
 - (a) County Councillor Dodger Sian
 - (b) Borough Councillors Paul Boxall and Bill Banks
 - (c) Kent Police
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
 - i. **Ryarsh School**
To receive any update.
 - ii. **Village Hall**
To receive any updates on availability of hall.
 - iii. **Horse Rider Safety**
To note update from Cllr Sian – awaiting engineer update.

(b) Matters for Information circulated to councillors

 - 14/10 TMBC Local Plan Reg 18
 - 15/10 Landscape Adhoc Works raised – the Bank
 - 27/10 Chief executive's bulletin – 9th October
 - 27/10 Parish Council Autumn update 2025
 - 27/10 Weekly trackers
 - 27/10 Road safety and active travel group
 - 27/10 E Watch 2330
 - 27/10 TMBC Public Space Protection Orders
 - 27/10 E Watch 2331

- 27/10 Parish Partnership Panel 20th November 2025
- 27/10 Update bulletin week ended 17th October 2025
- 27/10 Counter terrorism security coordination
- 27/10 Peer group review /audit lead TMBC planning
- 27/10 Help us shape Kent's new walking and cycling3
- 27/10 Support us in promoting Tonbridge library Rail200
- 27/10 Southeastern Stakeholder Engagement
- 27/10 Annual Policing Survey
- 27/10 Beat Officer Wards T&M Area
- 27/10 Domestic Violence Chairty Donation request
- 27/10 Communication re Gatwick

7. Meetings

(a) Meetings attended on behalf of the parish council

There were none.

(b) Future meetings

- i. Kent County Council in person parish seminar 22/10/2025
- ii. KALC AGM 22/11/2025
- iii. Parish Partnership Panel – 20/11/2025
- iv. Snodland Asphalt Meeting – 26/11/2025

8. Parish Business for Decisions

(a) Oast Park Golf Course

- i. To receive any updates
- ii. To note no response from TMBC regarding TPO application, chase up emails have been sent.

(b) Highways Improvement Plan

- i. To receive update from Cllr Hirst on request for annual review.
- ii. To note lining of Bull Road referred to Cllr Sian.

(c) Local Plan

- i. To receive any updates.
- ii. To note meeting being organised with Snodland Town Council to discuss development at Paddlesworth.

(d) Community Transport Grant / Bus Services

- i. To receive update on KALC T&M parish council initiatives.

(e) Jubilee and Coronation

- i. To receive update.

(f) Remembrance 2025

- i. To note road closure organised and volunteer marshals being sought.

(g) Village Maintenance, Waste and Litter

- i. To receive any updates.
- ii. To note further quotes being obtained for noticeboard and funds agreed from KCC member fund.
- iii. To note bank works job raised on KCC portal.

(h) Focus Session on Long Term Vision

- i. To review session on future Long Term Vision.

9. Parish Business for Noting

(a) Website/social media update

i. To note the following added to the website:-

- Road Closures
- KCC budget consultation

(b) Parochial Church Council

i. To receive regular update.

(c) Resident Matters

i. To note any recent local issues raised.

10. Correspondence

(a) Emails from anonymous resident group from Leybourne/West Malling about Gypsy Traveller application on Birling Road.

11. Finance & Accounts

(b) To approve Bank Reconciliation October 2025

Net Bank Balances as at 01/11/2025 £19,195.85

(c) To note budget position year to date October 2025.

(d) To approve PAYE record NOV 2025

(e) BACS to be approved and signed:

Supplier	Budget	Gross	Detail
Various	Staff Costs	£ 770.55	Oct staff costs
Hugo Fox	IT Costs	£ 11.99	Monthly website costs
Laser	Streetlighting	£ 37.56	Streetlight energy
Ryarsh PTA	Donation	£ 250.00	Donation
Streetlighting	Streetlights	£ 195.24	Part 2 of maintenance payment
Air Ambulance	Donation	£ 75.00	Donation

(f) To approve donation to Domestic Violence charity

(g) To consider Budget and Precept forecasts for 2026/27

12. Roads

(a) To report any road issues

(b) Road Closures

i. To note temporary road closures affecting Birling.

13. Planning

(a) Applications to be considered

There are none.

(b) Decisions by Tonbridge and Malling Borough Council

There are none.

14. Matters for future meetings

15. Date of next meeting: Tuesday 2nd December 2025 followed by Tuesday 6th January 2026; Tuesday 17th March 2026; Tuesday 26th May 2026.

Julie Miles

**Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk
29th October 2025**