

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Tuesday 2nd December 2025 at 8pm

At All Saints Church, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting of 4th November 2025**
(Attachment 1)
- 4. Monthly Reports - County, Borough and Police Reports**
 - (a) County Councillor Dodger Sian
 - (b) Borough Councillors Paul Boxall and Bill Banks
 - (c) Kent Police – to note PCSO meeting 15/12/2025 10am Church
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
 - i. **Ryarsh School**
To receive any update.
 - ii. **Village Hall**
To receive any updates on availability of hall.
 - iii. **Horse Rider Safety**
To note update from Cllr Sian – awaiting engineer update.

(b) Matters for Information circulated to councillors

14/11 Draft wording for LGR submission from Parish Alliance
14/11 Request for funding for the Tonbridge and Malling Anti-Social Behaviour Enforcement Team
14/11 E Watch 2338
14/11 Local Plan Community Engagement Events
14/11 Tonbridge and Malling Local Plan reg 18 consultation
17/11 Visit to Blaize Farm and Allington recycling centre
17/11 Stakeholder update – November 2025 Southeastern
17/11 E Watch 2339
17/11 Chief executive bulletin
17/11 Presentation of the Leisure Trust to TMBC
17/11 A presentation from TMBC regarding the Local Plan
17/11 KALC News November 2025

- 18/11 E Watch 2340
- 18/11 E Watch 2335
- 25/11 E Watch 2341
- 25/11 Update on Climate Change to Parish Partnership Panel
- 25/11 Area 2 Planning Committee – the Paddocks, Birling Road.
- 25/11 E Watch 2342

7. Meetings

(a) Meetings attended on behalf of the parish council

- i. KALC T&M Meeting 06/11/2025
- ii. Snodland TC Meeting 20/11/2025
- iii. Parish Partnership Panel – 20/11/2025
- iv. KALC AGM 22/11/2025
- v. Snodland Asphalt Meeting – 26/11/2025

(b) Future meetings

- i. Local Plan Meeting (TMBC) 08/12/2025 7.15pm Church
- ii. KALC T&M Committee - 15/01/2026
- iii. John May Charity 29/01/2026 3.30pm

8. Parish Business for Decisions

(a) Oast Park Golf Course

- i. To receive any updates
- ii. To note no response from TMBC regarding TPO application, chase up emails have been sent.

(b) Highways Improvement Plan

- i. To receive update from Cllr Hirst on request for annual review.
- ii. To note lining of Bull Road referred to Cllr Sian.

(c) Local Plan

- i. To receive any updates.
- ii. To discuss meeting Held with Snodland Town Council to discuss development at Paddlesworth.

(d) Community Transport Grant / Bus Services

- i. To receive update on KALC T&M parish council initiatives.

(e) Jubilee and Coronation

- i. To receive update.

(f) John May Charity

- i. To consider supporting proposal to close-down charity.

(g) Village Maintenance, Waste and Litter

- i. To receive any updates.
- ii. To note further quotes being obtained for noticeboard and funds agreed from KCC member fund.
- iii. To note any update on bank works job raised on KCC portal.

(h) Focus Session on Long Term Vision

- i. To review ideas circulated since the last meeting.
- ii. To note Community Governance Review report.

9. Parish Business for Noting

(a) Website/social media update

- i. To note the following added to the website:-
- Road Closures
 - KCC budget consultation

(b) Parochial Church Council

- i. To receive regular update.

(c) Resident Matters

- i. To note any recent local issues raised.

10. Correspondence

(a) Thank you letter from Air Ambulance

(b) Thank you letter from Ryarsh Parent Teacher Association.

11. Finance & Accounts

(c) To approve Bank Reconciliation November 2025

Net Bank Balances as at 01/12/2025 £16,694.61

(d) To note budget position year to date November 2025.

(e) To approve PAYE record December 2025

(f) BACS to be approved and signed:

Supplier	Budget	Gross	Detail
Various	Staff Costs	£ 478.18	December staff costs
Hugo Fox	IT Costs	£ 11.99	Monthly website costs
Waveney IT	IT Costs	£ 63.65	Monthly mailbox fees
Laser	Streetlighting	£ X.XX	Streetlight energy

(g) To approve donation to the Hospice

(h) To consider Budget and Precept forecasts for 2026/27

12. Roads

(a) To report any road issues

(b) Road Closures

- i. To note temporary road closures affecting Birling.
Birling Road, Leybourne.

13. Planning

(a) Applications to be considered

- i. **25/01741/PA Tree Notification Conservation Area. 19 Ryarsh Road, ME19 5JW** T1 (Applicants ref) Yew and T2 (Applicants ref) Bay- Pollard both trees
- ii. **25/01751/PA Tree notification conservation area Birling Forge, 5-7 Snodland Road ME19 5JF** Large apple tree - 50% reduction all over the crown
- iii. **25/01836/PA 5, Legge Lane, Birling, West Malling, ME19 5JH**
Conversion of double garage to study/office and other habitable space
- iv. **25/01902/PA 3 Ryarsh Road, Birling ME19 5JW** T1 Ash reduce height of garage approx. 7m (poor specimen) G12 x Ash remove to ground (poor specimens)

(b) Decisions by Tonbridge and Malling Borough Council

There are none.

14. Matters for future meetings

15. Date of next meeting: Tuesday 6th January 2026 followed by Tuesday 17th March 2026; Tuesday 26th May 2026.

Julie Miller

**Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk
26th November 2025**