

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
BIRLING PARISH COUNCIL MEETING to be held on**

**Tuesday 11<sup>th</sup> February 2025 at 8pm**

**At All Saints Church, Birling**

**[www.birlingparishcouncil.gov.uk](http://www.birlingparishcouncil.gov.uk)**

Public and Press are welcome to attend

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes 14<sup>th</sup> January 2025 and 4<sup>th</sup> February 2025**  
*(Appendix A&B)*
- 4. Monthly Reports - County, Borough and Police Reports**
  - (a)** County Councillor Sarah Hohler
  - (b)** Borough Councillors Paul Boxall and Bill Banks
  - (c)** Kent Police
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
  - i. Ryarsh School**  
To receive any update.
  - ii. Village Hall**  
To receive any updates on availability of hall
  - iii. Communal Lighting in Birling park**  
To receive any update.
  - iv. Horse Rider Safety**  
To receive any update.

**(b) Matters for Information circulated to councillors**

  - 14/01 Chairmanship conference 2025
  - 21/01 E Watch 2251
  - 21/01 E Watch 2252
  - 21/01 KALC Weekly Bulletin
  - 21/01 KALC news
  - 21/01 E Watch 2253
  - 21/01 Safety of lithium batteries
  - 21/01 Southeastern business update
  - 21/01 KALC T&M Committee
  - 21/01 E Watch 2254
  - 21/01 KALC Training bulletin
  - 21/01 The Rural Bulletin
  - 21/01 Events Newsletter

21/01 Weekly Bulletin  
21/01 Kent and Medway Local Nature Recovery Strategy  
27/01 Chief Executive bulletin  
27/01 The positive wellbeing journey in 2024  
27/01 Chief Executive bulletin  
27/01 E Watch 2255  
27/01 South East Water road closure  
27/01 KALC community awards  
27/01 KALC social media platforms  
27/01 Chairs networking forum  
05/02 E Watch 2256  
05/02 The rural bulletin  
05/02 Parish Partnership Panel agenda  
05/02 Chief Executive bulletin  
05/02 South east water vulnerable customers  
05/02 E Watch 2257  
05/02 Parish Council support scheme  
05/02 E Watch 2258  
05/02 news highlights for TMBC

## **7. Meetings**

### **(a) Meetings attended on behalf of the parish council**

- i. KALC T&M Area Committee 16/01/2025 (Cllr Westwood)
- ii. Parish Partnership Panel 06/02/2025

### **(b) Future meetings**

## **8. Parish Business for Decisions**

### **(a) Oast Park Golf Course Development**

- i. To receive any updates.
- ii. To review tree survey carried out by councillors.

### **(b) Highways Improvement Plan**

- i. To receive update on Highways Improvement Plan.

### **(c) Local Plan**

- i. To receive any updates

### **(d) Community Transport Grant / Bus Services**

- i. To receive update on KALC T&M parish council initiatives.

### **(e) Jubilee and Coronation**

- i. To receive update on stone.

### **(f) Village Maintenance, Waste and Litter**

- i. To receive any updates.
- ii. To note risk assessment completed for Spring Clean on 23<sup>rd</sup> March 2025 and event advertising commenced.

## **9. Parish Business for Noting**

### **(a) Website/social media update**

- i. To note the following added to the website:-
  - Road Closures

- Oast Park extra ordinary meeting

**(b) Parochial Church Council**

- i. To receive regular update.

**(c) Resident Matters**

- i. To note any recent local issues raised.

**10. Correspondence – there is none.**

**11. Finance & Accounts**

**(a) To approve Bank Reconciliation January 2025**

**Net Bank Balances as at 31/01/2025 £17,024.01**

**To note budget position year to date January 2025 – noted.**

**(b) To approve PAYE record February 2025.**

**(c) BACS to be approved and signed**

Payee	Budget	Gross	Net	VAT	Supply
Various	Staff Costs	£747.92			Salary Fen
HMRC Cumbernauld	Staff Costs	£282.80			PAYE Feb
LASER	Streetlighting	£40.80	£38.76	£2.04	Streetlight energy costs
Waveney IT	IT Costs	£63.65	£53.04	£10.61	Monthly Mailbox Costs
HugoFox	IT Costs	£11.99	£9.99	£2.00	Monthly website costs
CPRE	Subscriptions	£60.00	£0.00	0	Annual Membership

**13. Roads**

**(a) To report any road issues**

**(b) Road Closures**

- i. To note temporary road closures affecting Birling: Bull Road.

**14. Planning**

**(a) Applications to be considered**

- i. 25/00057/PA Langold House, 285 Snodland Road, Birling, ME19 6JQ  
Demolition of existing pool house and construction of replacement building.

**(b) Decisions by Tonbridge and Malling Borough Council**

There are none.

**15. Matters for future meetings**

**16. Date of next meeting: Tuesday 11<sup>th</sup> March 2025**

*Julie Miller*

**Julie Miller, Parish Clerk [clerk@birlingparishcouncil.gov.uk](mailto:clerk@birlingparishcouncil.gov.uk)**

**5<sup>th</sup> February 2025**