

## **Birling Parish Council**

**All members of Birling Parish Council are summonsed to attend the  
BIRLING PARISH COUNCIL MEETING to be held on**

**Tuesday 12<sup>th</sup> November 2024 at 8pm**

**At All Saints Church, Birling**

**[www.birlingparishcouncil.gov.uk](http://www.birlingparishcouncil.gov.uk)**

Public and Press are welcome to attend

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of 8<sup>th</sup> October 2024** *(Appendix A)*
- 4. Monthly Reports - County, Borough and Police Reports**
  - (a)** County Councillor Sarah Hohler
  - (b)** Borough Councillors Paul Boxall and Bill Banks
  - (c)** Kent Police
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
  - i. Ryarsh School**

To receive any update.
  - ii. Village Hall**

To receive any updates on availability of hall
  - iii. Communal Lighting in Birling park**

To receive any update.
- (b) Matters for Information circulated to councillors**
  - 17/10 Public Consultation Kent Minerals and Waste Plan
  - 17/10 Parish Seminar 20<sup>th</sup> November 2024
  - 17/10 KALC T&M Minutes 26/09/2024
  - 17/10 Health and Wellbeing conference postponed
  - 17/10 KALC Weekly training bulletin
  - 17/10 KALC Weekly bulletin
  - 17/10 Parish Partnership Panel
  - 17/10 The Rural Bulletin
  - 17/10 E Watch 2226
  - 17/10 KALC Climate Change Conference
  - 17/10 E Watch 2225
  - 17/10 TPO Links
  - 17/10 E Watch 2224
  - 17/10 KALC News October 2024
  - 17/10 E Watch 2223
  - 17/10 Chief Executive Bulletin

04/11 E Watch 2227  
04/11 Kent Rail Summit recording  
04/11 KALC AGM Notice 30/11/2024  
04/11 E Watch 2228  
04/11 E Watch 2229  
04/11 E watch 2230  
04/11 The Rural Bulletin  
04/11 KALC Weekly Training Bulletin  
04/11 Chief Executive Bulletin  
04/11 E Watch 2231  
04/11 Eligibility for Pension Credit  
04/11 KALC News November 2024  
04/11 KCHFT public governor vacancies

## **7. Meetings**

### **(a) Meetings attended on behalf of the parish council**

- i. Snodland Asphalt Liaison Meeting 23/10/24

### **(b) Future meetings**

- i. KALC Annual General Meeting 30/11/2024
- ii. KALC T&M Area Committee 12/12/2024 (Teams)
- iii. Parish Partnership Panel 06/02/2025

## **8. Parish Business for Decisions**

### **(a) Oast Park Golf Course Development**

- i. To receive any updates.

### **(b) Highways Improvement Plan**

- i. To receive update on Highways Improvement Plan.
- ii. To receive update on Sandy Lane from Cllr Hohler.

### **(c) Local Plan**

- i. To receive any updates

### **(d) Community Transport Grant / Bus Services**

- i. To receive update on KALC T&M parish council initiatives.

### **(e) Jubilee and Coronation**

- i. To receive update on stone.

### **(f) Village Maintenance, Waste and Litter**

- i. To receive any updates.

### **(g) Community Resilience Plan**

- i. To receive an update.

### **(j) Remembrance Sunday 2024**

- i. To receive report on Remembrance event.

## **9. Parish Business for Noting**

### **(a) Website/social media update**

- i. To note the following added to the website:-
  - Road Closures
  - Eligibility for Pension Credits

**(b) Parochial Church Council**

- i. To receive regular update.

**(c) Resident Matters**

- i. To note any recent local issues raised.

**10. Correspondence**

~~There is none.~~ Victim Support request for donation

**11. Finance & Accounts**

**(a) To approve Bank Reconciliation Oct 2024**

**Net Bank Balances as at 31/10/2024 £21,272.70.**

**(b) To note budget position year to date October.**

**(c) To approve PAYE record Nov 2024.**

**(d) BACS to be approved and signed**

Supplier	Budget	Amount	Net	VAT	Description
Various	Staff Costs	£691.52			Staff costs various
LASER	Streetlighting	£28.02	£26.62	£1.40	Streetlight energy costs
Waveney IT	IT Costs	£63.65	£ 53.04	£ 10.61	Monthly Mailbox Costs
HugoFox	IT Costs	£11.99	£9.99	£2.00	Monthly website costs
Streetlights	Streetlighting	£187.74			Maintenance contract
Lionel Robbins	Internal Audit	£105.00			Annual Internal Audit

**(e) To consider Budget and Precept projection for 2025-26.**

**(f) To consider donations for 2024/25 including Victim Support**

**13. Roads**

**(a) To report any road issues**

**(b) Road Closures**

- i. To note temporary road closures affecting Birling:  
Stangate Road, Birling Road

**14. Planning**

**(a) Applications to be considered**

There are none.

**(b) Decisions by Tonbridge and Malling Borough Council**

There are none.

**(c) Planning Appeal Notifications**

- i. Proposal: Outline Application: all matters reserved except for access, layout and scale for the demolition of an existing range of modern agricultural buildings and the redevelopment of site with six dwellings with garaging together with associated creation of car parking and turning areas, conversion of existing stable building into an ancillary domestic outbuilding and landscaping works.

Location: FORMER RYARSH PLACE FARM, Birling Road, Ryarsh, West Malling

**15. Matters for future meetings**

**16. Date of next meeting: Tuesday 10<sup>th</sup> December 2024**

*Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press may be asked to leave the meeting during consideration of item 17.*

**17. To discuss Clerks Annual Review 23.10. 24**

*Julie Miller*

**Julie Miller, Parish Clerk [clerk@birlingparishcouncil.gov.uk](mailto:clerk@birlingparishcouncil.gov.uk)**

**6<sup>th</sup> November 2024**